MINUTES OF THE OPEN SECTION OF A MEETING OF THE KAIKORAI VALLEY COLLEGE BOARD HELD ON TUESDAY 20 OCTOBER 2026 AT 5.30PM

PRESENT:	Mark Rogers, Jatin Bali, Bella Geekie, Scott Gordon, Aleisha Kirkman, Nicole Lowrey, Sarah Moreton, Glyn Rees, Iosia Siose
APOLOGIES:	Jessie Turner, Damian Burden
ABSENT:	
IN ATTENDANCE:	Katherine-Mary Molloy (Minute Taker)

Mr Rogers thanked Ms Geekie for her significant and thoughtful contribution to the Board as the student representative over the past year. Ms Geekie replied that it had been a great experience and thanked the Board for the opportunity.

1. MENETI O TE HUI - MINUTES
   The minutes of the OPEN section of the Board meeting held on 25 August 2026 were confirmed as a true and accurate record.
   MOVED Glynn Rees SECONDED Scott Gordon
   (All Aye)
2. MATTERS ARISING *(resolved)*
3. FINANCE
   3.1. The August 2026 finance report, prepared by Ms Huia, was tabled. Members were asked to take the report home and return to Mr Rogers with any questions. The finance report is carried forward for approval at the November meeting.
   3.2. At the end of July, the forecast deficit has increased from $89,00 to $91,000. The reasons for this are as follows:
      3.2.1. Families are not paying their extracurricular fees, and it is unlikely that the school will receive any additional payments.
      3.2.2. The new contract with New Era. Mr Bali has kept Mr Rogers informed of the IT project's progress.
      3.2.3. The international budget was overestimated in 2025.
      3.2.4. 2026 increase in marketing costs (one-offs). These should be reduced beginning in 2027.
   3.3. The Finance Committee will meet in November.
4. MONITORING
   4.1. **Principal's report** deferred until the end of the meeting and included an exercise to gather Board members' views on the school's direction for the 2027-2028 Strategic Plan.
   4.2. **Staff report** (report tabled as read, discussed and accepted)
      4.2.1. Mrs Moreton will deliver the Presiding Member's prize-giving speech this year.
   4.3. **Student report** (report tabled as read, discussed and accepted)
      4.3.1. Ms Geekie spoke about her wonderful experiences at Kaikorai Valley College, especially her trip to Japan, which she said was the highlight of her time at school.
   4.4. **Health and Safety Committee report** *(Annual report, discussed and accepted)*
      4.4.1. Mr Rees discussed the Annual report and noted that, with an 81.9% approval rating, it was generally good. The identified issues will be addressed. Mrs Lowrey asked

whether the report might be released to the Board and/or staff. Mr Bali said staff involved in the report should be consulted before its release. Mrs Hunter would handle this. Mr Rees will report back to the Board on the progress of remediating the issues identified in the H&S annual report.

4.4.2. Mr Bali will put the Annual report into the Board Google folder.
4.4.3. The Urban Farm report has not been released yet.
4.4.4. The Health and Safety Committee will meet on Friday 23 October.
4.4.5. The Health and Safety report was tabled as read and accepted.

5. CORRESPONDENCE

5.1. The letter from the New Zealand School Property Agency Board was tabled as read, discussed, and accepted. Mr. Rogers spoke with Mrs. Kirkman to let her know he would keep her informed of any new, pertinent developments in government structures. He also said he would consider setting up regular property committee meetings in 2027.

6. STRATEGIC FOCUS

7. KAUPAPA HERE - POLICIES AND PROCEDURES

7.1. Term 4 Policy Review – Board members to go through the policies in SchoolDocs.to make any comments

7.1.1. School Community Engagement Policy
7.1.2. Inclusive School Culture
7.1.3. Student Attendance
7.1.4. Concerns and Complaints Policy
7.1.5. Cellphones and Other Personal Devices at School Policy (amendment). After discussion, including the following amendments drafted by Mrs. Lowrey, the Board moved to approve them. Purple = new; yellow = current

- Kaikorai Valley College recommends that students do not bring personal digital devices, including wearable digital glasses to school.
- If students bring personal digital devices (including cellphones, wearable digital glasses, necklaces, or any other digital device that records video or audio of the surroundings) to school, the processes below apply.
- Students must hand in their device/s to the office at the start of the day, and can collect it at the end of the day.
- If a student uses a personal digital device inappropriately (including using or bringing a cellphone or other personal digital device that records video or audio of the surroundings when it is not allowed) the student must hand it to a staff member immediately when asked. If possible, the student should lock their device before handing it to staff. The device will be kept in the office and can be collected by the student at the end of the day.
- Repeatedly using devices at school inappropriately will result in the students' caregiver being called into school to collect the device and meet with the senior leadership team to discuss. As a result of the infringement consequence may be put in place.

MOVED Bella Geekie SECONDED Iosia Siose
(All Aye)

Mr Bali and Mrs Lowrey will review the Information Booklet to ensure it is consistent with the revised policy.

Ms Aldouss, the 2026-2027 student representative, arrived, and introductions were made.

8. ANY OTHER BUSINESS

8.1. Student Voting: Schooled, the election provider, provided good service, and Mr. Rogers said it was likely they would be used for the triennial elections. Communication was strong. It was suggested that, for the next student election, students might vote together during whānau time to increase voter turnout, which was low at this election.

8.2. Reviews Dashboard: All Term 3 and 4 policy reviews are to be reviewed and commented on before the next meeting. They will be returned to the Board for approval at the November meeting.

8.3. Conflict of Interest Register: Ms Molloy to add the conflict of interest register to the Board folder and email the Board so each member can update it as necessary.

8.4. Uniform Regulation Amendment proposal from Mrs Potter: After discussion, which included comments:

8.4.1. The Board cannot make this decision – a sub-committee would need to be formed, and the community consulted.

8.4.2. It should be considered only in light of a health and safety issue; otherwise, it should be left to the student to decide. How do you classify "long hair?"

8.4.3. Would prefer no changes to the colour.

8.4.4. Need good personal presentation at school – no changes to the colour.

8.4.5. Don't mind it being down. It would be annoying to have it up.

8.4.6. Blonde tips and/or streaks would be fine but full colour – no.

8.4.7. Students often dye their hair during the holidays, which can be an issue for the first few weeks of term.

8.4.8. There will always be a few students who will "try it on."

8.4.9. The Board agreed to retain the existing policy without amendment. Health and Safety to reinforce that if a student is in an area of H&S concern, such as Technology (eg metalwork, woodwork, food tech), science or PE, hair must be tied back.

MOVED Glynn Rees SECONDED Aleisha Kirkman

(All Aye)

The OPEN session of the meeting ended at 6.46pm

DATE OF NEXT MEETING

24 November 2026

EXCLUSION OF THE PUBLIC

APPROVED a motion under Section 48 of the Local Government Official Information and Meetings Act 1987 that the public be excluded from the remaining parts of the proceedings of the meeting as set out in detail in the agenda.

_____ _____

(PRESIDING MEMBER) (DATE)

POINT	WHO	ACTION
3.1	Board	The August 2026 finance report is carried forward for approval at the November meeting.
3.3	Mark, Jatin, Scott	The Finance Committee will meet in November.
4.4.1	Glynn	Will report back to the Board on the progress of remediation of the issues identified in the H&S annual report.
4.4.2	Jatin	Will put the Annual report into the Board Google folder
4.4.4	Glynn	The Health and Safety Committee will meet on Friday 23 October.
7.1.5	Jatin and Nicole	Will review the Information Booklet to ensure it is consistent with the revised Cellphone and Digi Device policy.
8.2	Board	All Term 3 and 4 policy reviews are to be reviewed and commented on before the next meeting. They will be returned to the Board for the November meeting for approval
8.3	K-M	Add the conflict of interest register to the Board folder and email the Board so each member can update as necessary.