

5. FINANCE

The finance report and draft 2026 budget were tabled and discussed by Mr Gordon.

- 5.1. There is a planned surplus of \$67,307 for 2026.
- 5.2. Mr Rogers said that the budget must be signed off at the March meeting. Any questions or comments about the budget are to be directed to Mr Rogers before Friday, 13 March. Mr Rogers will send a reminder.
- 5.3. The question regarding structuring term deposits: Mr Lee is already doing this as much as possible. It is always imperative to have funds available to pay the accounts, salaries, etc.

6. MONITORING

6.1. Principal's report

- 6.1.1. If the Board agrees to abide by the Attendance Management Plan, it will need to be approved at the March meeting.
- 6.1.2. The Sports Expo / Workday event has been cancelled due to health and safety concerns. 1,000 8-10 years would have attended, and it would have been too much with the current construction hazards, limited parking, road works, no staffroom, reduced female toilet facilities, and less space to run the events.
- 6.1.3. Mr Bali noted it has been a busy start to the year. Students mostly settled for the first few weeks, but a few mistakes are showing now (the usual patterns).
- 6.1.4. 1.4. The Year 9 and 10 curriculum changes are happening this year. Other year levels will see changes next year. Reporting to parents (through Helix) is also changing. Mr Bali will update the Board as changes progress. Mr Rogers asked that Mr Bali pass on to staff the Board's understanding of the difficulty and the work they are doing during this time of change.

6.2. Staff report

- 6.2.1. Mrs Lowrey spoke about the refreshed curriculum and the amount of work this is for teachers. She noted it is the biggest change and bigger than that, since the 1990s. The changes are coming through in 'dribs and drabs', which makes it very difficult for staff to manage. There are still many unknowns from the government. The changes are positive, but they are coming in at a very rapid pace. Any student from Years 10-13 will continue with the present curriculum. Any student from year 9 and below will learn from the new curriculum. Students will have to sit exams for each subject (50% internals and 50% exams). Currently, students do not have to sit exams and can pass on internals alone. Part of the curriculum change is that they are more specific about what can be taught. Subject matter is harder.. This is why KVC has already introduced homework so that students are used to doing extra work.
- 6.2.2. ESOL students: The international department is currently supporting six new refugee students who have no formal education and little English. This is adding pressure to the international staff at the moment. Mr Rogers said he and the Board recognise the wonderful work of Mrs Potter and the international department staff, and that it is very much appreciated.

6.3. Student report

- 6.3.1. Mrs Lowrey commended Ms. Geekie for her recognition of the fine work the 2026 student leaders are doing in her report.

6.4. Health and Safety report (*moved to In-Committee*)

7. CORRESPONDENCE (*nil*)

8. STRATEGIC FOCUS

- 8.1. 2025 NCEA results (Janette Potter) (*moved to In-Committee*)

8.2. The HOD reports to the Board date scheduled for May will be deferred. Mrs Potter will let Mr Rogers know the new date.

8.3. MOE: Internal Review – Recent Changes – *tabled as read*

9. KAUPAPA HERE - POLICIES AND PROCEDURES

9.1. The Term 4 Policy updates were ratified by the Board

9.1.1. Bullying and Harassment

9.1.2. Behaviour Management

9.1.3. Searches, surrender, and retention of property

9.1.4. Minimising physical restraint

9.1.5. Stand down, suspension, and exclusion

9.1.6. Staff wellbeing and safety

MOVED Scott Gordon **SECONDED** Aleisha Kirkman
(All Aye)

9.2. The Acceptable Use of Generative AI Policy was presented to the Board and discussed, and it will now be presented to the community for consultation. Mr Rogers will add an article to the next newsletter. After that, it will be returned to the Board for approval. SchoolDocs will make any necessary changes. It was noted that only certain parts of any policy or procedure can be changed.

Mrs Lowrey was asked whether staff could receive a list of policy and procedure changes as they come about. It might be that some staff could receive some that were relevant to their area, and major changes for all. Mr Rogers will talk with Mr Bali and Mrs Lowrey about the logistics of advising staff of major changes.

Mr Bali suggested the Policy be reviewed every six months.

NZQA is using AI to mark assessments, but KVC will not. Teachers cannot use it to mark students' work as it means they are not understanding the student.

Ms Molloy to remove point 6.2 bullet point examples. Remove the word "students" at the end of the sentence.

It was agreed that, with the changes, the Acceptable Use of Generative AI Policy be sent to the community for consultation, with comments returned to Ms Molloy by the 3rd week of March.

9.3. Mrs Lowrey will upload the 2026 SchoolDocs Review Schedule to Google Docs '0-Board/Board Admin'.

10. ANY OTHER BUSINESS

10.1. New Report Templates

10.1.1. Mr Rogers has generated new report templates for each non-curriculum HOD area (Health, Sport, and Library). These templates will replace the HODs' attendance at a Board meeting. The templates will be completed, emailed to Ms. Molloy, and presented to the Board for comment and feedback. There are new templates also for Property, International, and Special Needs. An email will go to the HODs via Mr Bali with an explanation.

10.1.2. Ms Molloy to make folders for the sub-committees in the Google Board folder.

10.1.3. Mr Rogers mentioned that a discipline webinar is coming up and recommended that all members view it. All Board members are to be upskilled in the suspension process. There will be an overview of the suspension process at the next Board meeting.

10.1.4. All committee chairs are asked to schedule their committee dates and advise Ms Molloy so they can be diarised.

10.1.5. WhatsApp is only to be used for Board information. Please do not put anything personal

or confidential on it.

The OPEN session of the meeting ended at 7.17pm

DATE OF NEXT MEETING

31 March 2026

EXCLUSION OF THE PUBLIC

APPROVED a motion under Section 48 of the Local Government Official Information and Meetings Act 1987 that the public be excluded from the remaining parts of the proceedings of the meeting as set out in detail in the agenda.

(PRESIDING MEMBER)

(DATE)

POINT	WHO	ACTION
4.2	Board	Mr Rogers asked that the committee chairs arrange their committee meeting dates for the year and let Ms Molloy know so they can be diarised
5.1.2	Board and Mark	Any questions or comments about the budget are to be directed to Mr Rogers before Friday 13 March. Mr Rogers will send a reminder.
6.1.1	Board	The Attendance Management Plan to be approved at the March meeting.
6.1.4	Jatin Bali	Mr Rogers asked that Mr Bali pass on to staff the Board's understanding of the difficulty and the work they are doing during this time of changes to the curriculum.
8.2	Janette	Mrs Potter will let Mr Rogers know the new date for the HOD reports to the Board.
9.1	Mark	Mr Rogers will add an article about the Acceptable Use of Generative AI Policy consultation for the community to the next newsletter.
9.2	Mark Katherine-Mary Katherine-Mary	Mr Rogers will talk with Mr Bali and Mrs Lowrey about the logistics of advising staff of major policy and procedure changes. In the Acceptable Use of Generative AI Policy, remove point 6.2 bullet point "Examples". Remove the word "students" at the end of the sentence. It was agreed that, with the changes, the Acceptable Use of Generative AI Policy be sent to the community for consultation, with comments returned to Ms Molloy by the 3rd week of March.
9.3	Nicole	Mrs Lowrey will upload the 2026 SchoolDocs Review Schedule to Google Docs ' 0-Board/Board Admin '.
10.1.1	Mark and Jatin	An email about the new templates will go to the HODs via Mr Bali with an explanation.
10.1.2	Katherine-Mary	Ms Molloy to make folders for the sub-committees in the Google Board folder.
10.1.4	Board	All committee chairs are asked to schedule their committee dates and advise Ms Molloy so they can be diarised.