

Intern Trustee – Aroha Kaikorai Valley Trust (AKV)

Position Title

Intern Trustee (Youth Representative)

Term

12 months fixed term

Age Eligibility

Young people aged **16–25 years**

About Aroha Kaikorai Valley Trust

Aroha Kaikorai Valley Trust is a community-led charitable trust dedicated to restoring and protecting the Kaikorai Valley environment. Through predator control, native planting, waterway restoration, environmental education, and community engagement, the Trust works to create a healthier ecosystem where native wildlife can thrive, and local communities are actively involved in caring for their environment.

Purpose of the Role

The Intern Trustee role has been established to provide a meaningful governance development opportunity for a young person who is passionate about conservation, sustainability, and community leadership. The role enables the intern to gain practical governance experience while contributing to the Trust's strategic direction and supporting its kaupapa.

The Intern Trustee brings a youth perspective to governance discussions and helps ensure the voices and aspirations of younger generations are considered in the Trust's decision-making.

This is a voluntary, non-voting position, intended for someone wanting to contribute strategically, learn about governance, and assist AKV in fulfilling its mission.

Key Responsibilities

The Intern Trustee will:

- Attend Trust Board meetings and actively participate in discussions.
- Learn about the roles, responsibilities, and legal duties of trustees.
- Contribute ideas and perspectives to support the Trust's strategic direction.
- Champion youth engagement and help strengthen connections with young people who want to support the kaupapa of AKV.
- Support the Trust's environmental kaupapa through participation in selected activities and events where possible.
- Read meeting papers and prepare for governance discussions.
- Participate in governance training, mentoring and professional development opportunities provided by the Trust and/or external providers.
- Act in the best interests of the Trust.

What You Will Gain

This internship provides an opportunity to:

- Develop practical governance and leadership skills.
- Learn how charitable trusts operate and make strategic decisions.
- Build confidence in governance, meeting processes, and decision-making.
- Receive mentoring from experienced trustees.
- Gain experience that strengthens future governance, employment, and leadership opportunities.

Skills and Qualities

We are looking for someone who:

- Is passionate about protecting the environment and supporting the kaupapa of AKV.
- Has an interest in leadership, governance, or community development.
- Is willing to learn and contribute.

Previous governance experience is **not required**.

Support and Development

The Intern Trustee will be supported through:

- A trustee mentor.
- An induction into the Trust and its governance responsibilities.
- Access to governance, learning opportunities, and relevant training.
- Ongoing guidance and feedback throughout the internship.

Time Commitment

- Attend regular Trust Board meetings (typically every 2 months and can be attended online).
- Read the agenda and any papers in advance.
- Attend occasional strategy sessions, working bees, community events or workshops where available and practical.

The expected commitment is approximately **3-4 hours per month**.

Our Commitment

Aroha Kaikorai Valley Trust is committed to developing the next generation of community and environmental leaders. We encourage applications from young people with diverse backgrounds, experiences, and perspectives who are committed to making a positive difference in the Kaikorai catchment area and beyond.

How to Apply

Please submit:

- 1) A cover letter (or personal statement) outlining:
 - Why do you wish to serve as an Intern Trustee with AKV?
 - What perspectives, skills, or networks do you bring?
- 2) A short profile or CV including relevant experience.
- 3) Contact Details for one referee.

Please send your application to: barb.long@akv.nz

Applications close: end of August 2026